

Jury Administration Office
Vermont Superior Court
32 Cherry Street, Suite 350
Burlington, VT 05401-7305



802-865-5879
jury@vtcourts.gov

SUMMONS INFORMATION SHEET

Summoned Juror:

You have been selected to serve as a prospective juror for Vermont Superior Court as outlined in your Summons.

Please complete the questionnaire online and register to receive notifications by text and email. The questionnaire can be found at: www.vermontjudiciary.org/jurors by selecting the button link "**Juror Questionnaire.**" If you do not have internet access, please complete the enclosed paper questionnaire and mail to Jury Administration as instructed on the attached Summons.

By law, the courts will excuse from jury duty anyone with a mental or physical conditions that would keep them from serving as a juror. There is not an exemption based on age, but you may request to be excused if you have a hardship that would make it difficult to serve. You may also request to be excused or have duty postponed for financial reasons, travel out of state, or because you are providing care for another person. If you are able to perform jury duty but have a serious conflict with the service date, you may ask for a postponement to a future date.

If you need to be excused for any reason, medical or otherwise, you should submit a detailed letter clearly explaining your situation. You must include supporting documentation. Documentation can be a letter from a health care provider, copy of travel reservations, or copy of student's ID or class schedule. The court will consider all requests on a case-by-case basis. The court will notify you of its decision. **Your request may be denied without proper documentation submitted.**

Please submit your request by one of the following:

- Jury online questionnaire at www.vermontjudiciary.org/jurors by selecting the button link "**Juror Questionnaire.**" Select Request Schedule Change or Request Excuse from the dashboard.
- Written request on page 4 of the jury questionnaire in the additional comments section or in a separate letter, which you can attach to the paper questionnaire.
- Fax Jury Administration: (802) 651-1959
- jury@vtcourts.gov: For questions only.



Jury Service Summons & Questionnaire

PLEASE KEEP THIS SUMMONS AND BRING IT WITH YOU WHEN REPORTING FOR JURY DUTY

August 27, 2024

David R Levis
1180 Edson Hill Rd
Stowe VT 05672-4178

David R Levis
Badge Number



SUMMONS

YOU SHALL APPEAR FOR JURY DUTY AS FOLLOWS:

Location: Vermont Superior Court
Lamoille Unit
Lamoille Courthouse
154 Main St.
Hyde Park, VT 05655

Date & Time: 10/14/2024, 8:30 AM

Phone Message: 802 - 888 - 2508

Website Message:
www.vermontjudiciary.org/jurors

Reporting Number: 1505

* See the back of this sheet for website instructions

Failure to comply with this summons is punishable by a fine.

YOU MUST CALL TO CONFIRM:

- After 5:00 PM on the day before you are scheduled to appear for jury duty, call 802 - 888 - 2508
Listen to the recorded phone message
OR go to
www.vermontjudiciary.org/jurors for the reporting message.

QUESTIONNAIRE

- If you have questions, see **Jury Administration Contact Information** on back of this sheet.
- You must complete the Jury Service Questionnaire within 14 days of receiving this summons.
- Complete questionnaire online at www.vermontjudiciary.org/jurors.
- If you do not have internet access, please complete the enclosed paper questionnaire and mail it to:
Jury Administration, 32 Cherry Street, Suite 350, Burlington, VT 05401-7305.

Important: Please read the back of this sheet for more information and website instructions.

Thank you for serving as a juror and fulfilling this important duty of citizenship.

Mary Mossey
Vermont Superior Court Clerk

JURY ADMINISTRATION CONTACT INFORMATION

32 Cherry Street, Suite 350
Burlington, VT 05401-7305

Phone: 802-865-5879 / Fax: 802-651-1959
jury@vtcourts.gov

Website Information & Instructions

Register online to receive notifications by text and email!

- **Jurors website:** www.vermontjudiciary.org/jurors
- **Juror Questionnaire:** Select the button link "Juror Questionnaire." You will be required to enter your badge number and zip code. Your badge number is **006186148**.
- **Reporting Instructions:** Select the button link "Court Specific Reporting Instructions." On the following page click the "+" symbol next to your Court.
- **Additional Information:** Select the button link "Jury Services" for FAQ and court information.

Jury Service Information

- **Orientation and Jury Draw:** Your first appearance at court is for orientation and "jury draw". Court staff will greet you and direct you to the orientation room. You will receive information about jury service and have an opportunity to ask questions. After orientation, the judge will begin jury draw, which is a process for selecting jurors for specific cases.
- **Schedule:** Plan to stay at court until 4:30 PM.
- **Lunch:** You may bring a lunch or go out during the lunch break.
- **Length of Service:** You may be required to serve up to three jury draws and additional days as required to complete up to three trials. The court will not summon you to appear for jury duty for at least two years after you have served on a jury. 4 V.S.A. § 963.
- If you cannot appear, you must submit a request to be excused with Jury Administration. The Court will consider your request and notify you of its decision. See yellow Summons Information Sheet for instructions on submitting a request.
- Unless you are excused you are required to appear as directed. A juror who fails to appear is subject to a civil penalty up to \$200. See 4 V.S.A. § 958.
- Please bring your calendar to Court for jury draw.
- Vermont law permits the payment of jurors. If you are not compensated by your employer, you may request payment from the court. It is recommended that you check with your personnel department regarding your Employer's policy on jury service prior to coming to court.
- You will not be eligible to request payment for jury service if you appear at the Court without checking the phone message or website the night before to make sure your appearance is still required.
- **Weapons:** Do not bring weapons to the courthouse. You may pass through a metal detector upon entering the courthouse. Your belongings may be searched.
- **Americans with Disabilities Act (ADA) Notice:** Individuals with disabilities who need a reasonable accommodation to participate in this proceeding are entitled to the reasonable provisions for assistance. If you require an accommodation, please submit your request with your questionnaire.

PRIVILEGE AND DUTY

The right of trial by jury is the privilege of every person in the United States. Jury service is an important duty of citizenship. While it will likely require some adjustment of your normal schedule to serve as a juror, you may enjoy the opportunity to see your courts in action, to learn more about our system of justice, and to participate in one of the fundamental principles of our Constitution.



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VERMONT SUPERIOR COURT

Jury Administration
32 Cherry Street, Suite 350
Burlington, VT 05401-7305
Phone: 802-865-5879 / Fax: 802-651-1959
jury@vtcourts.gov

Complete questionnaire online and register to receive notifications by text or email

Complete this questionnaire online at Vermont Judiciary website: www.vermontjudiciary.org/jurors and select the button link "**Juror Questionnaire**" from the web page. You will be asked to enter your badge number. Your badge number is **006186148**. If you do not have internet access, complete this paper form and mail it to the above address. Submit this questionnaire online or by mail **within 14 days**.

To protect your privacy, do not provide your social security number, credit card number, or mother's maiden name over the phone. The court will never call to ask you for this information.

All information on this form is available to the attorneys and parties involved in cases. Other than the juror's name and town of residence, the information is not available to the public absent a court finding of good cause.

Jury Service Questionnaire Part 1

You are required to complete Part 1.

If your name or address as shown are incorrect, please correct below:		
David R Levis 1180 Edson Hill Rd Stowe VT 05672-4178		
NAME: MAILING ADDRESS: TOWN/CITY: STATE: ZIP:		
Home Phone	Work Phone	Cell Phone
Date of Birth	Email	

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David R Levis

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Jury Service Questionnaire
Part 2

You are required to complete Part 2.

Are you a citizen of the United States?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are you able to read, write, understand and speak the English language?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Do you have a mental or physical condition that would keep you from serving as a juror? <u>If YES, attach documentation.</u>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you ever served a term of imprisonment in this state after conviction of a felony?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Are you a resident of Lamoille County?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Have you been summoned and appeared for jury service in a Vermont court in the last two years?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Town of Residence:		

I SWEAR OR AFFIRM THAT THE STATEMENTS IN PARTS 1 AND 2 OF THIS QUESTIONNAIRE ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature of David R Levis

Date

David R Levis

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Jury Service Questionnaire Part 3

Answering the following questions will help the jury selection process proceed more quickly when you appear in court.

David R Levis		Former Names	
Town/City of Residence			Gender
Number of Children	Ages of Children	Have you driven a motor vehicle in the last 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Occupation or Business (CURRENT or PREVIOUS)		Title or Position	
Present Employer			
Employment Duties and Responsibilities			
Do you supervise other employees? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how many?			
Other trades, occupations or professions including military service, in which you have engaged since leaving school, with locations and approximate dates:			
TRADE, OCCUPATION OR PROFESSION	LOCATION	APPROXIMATE DATES	
Schools Attended - Provide the names of schools you attended in the spaces provided below.		Highest Degree Earned	
Elementary/Junior High Schools			
High Schools			
Colleges			
Have you ever served on one or more state or federal jury trials or on a grand jury? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what type of case? <input type="checkbox"/> Criminal <input type="checkbox"/> Civil <input type="checkbox"/> Both			
Have you ever been involved in a criminal or civil lawsuit as a party or a witness? Do not include Family Division matters such as divorce, custody, parentage, or juvenile cases. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, briefly describe each case below and indicate whether you were a party or a witness.			
DESCRIPTION OF CASE		YOUR ROLE (Plaintiff, Defendant or Witness)	

David R Levis

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If you wish to offer any additional comments or information, please write them below:

David R Levis

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