

APPROVED BOD - LMTC
6/18/2020 (PS)

Important Notes:

1. During Phase 1, the Clubhouse will be locked at all times – access to staff only
2. Dock to be used to access water only – no lounging or sitting on dock (no chairs on dock)
3. Dock cleaned daily – as per CDC outdoor water based recreation guidance
4. Dock handrail removed
5. Life Preserver (Ring Buoy) remains – daily cleaning protocol
6. Raft and log will be stored for season and not available for use
7. Member access to basement lockers requires prior arrangement with staff (escorted access only, no lingering or use of any clubhouse facilities)
8. Emergency telephone available for members, located on side porch next to door to living room

Phase 2: Proposed Date July 9th 2020 (Under review based on member use, staff cleaning capacity and experience)

Includes all of the above in Phase 1. All facility use and restrictions, access times and rules apply to Phase 2 also.

Additional Facilities Open to Members:

- **Clubhouse Porch: Thursday – Sunday (subject to change based on use, cleaning & staffing)**
 - Rocking chairs - social distance – chairs spaced in accordance with CDC guidelines
 - Porch open for limited numbers – “first come, first served” basis
 - Initially available from 8 AM to 4 PM (once cleaning demand assessed, revise to extend use, as capacity permits)
 - Cleaning of chairs and railings each morning and multiple times during day – CDC guidelines on outdoor seating
 - Cleaning supplies available for members to clean chairs before use
 - Notice to be posted re open times and cleaning protocol
 - Hand sanitizer available also
- **Ice House**
 - Ice House may be booked for day use only
 - Single Family/Group only - maximum of 10 individuals including children
 - Time: 10 AM to 10 PM
 - Space to be decluttered to minimize contact surfaces for cleaning
 - Table and chairs to remain
 - Rate per day or per booking to be determined
 - Alcohol consumption permitted
 - Wood stove may be used by members – wood supplied by LMTC as per winter use of Rec Hall
 - Booking made 24 hours in advance
 - Payment by card at time of booking
 - Key in lock box – code provided at time of use

Lake Mansfield Trout Club: 2020 Season Opening Plan

During the current Covid-19 pandemic, all Lake Mansfield Trout Club members and their guests are reminded of the importance of adhering to the Vermont State Governor's Orders, as they pertain to Vermont residents and those visiting Vermont from out of state. Please be advised that all quarantine requirements for out of state visitors shall be met prior to visiting the Lake Mansfield Trout Club property. Social distancing is required to be observed by all, as is the wearing of a mask/facial covering in the presence of others. The health and safety of our members, guests and staff is of the utmost importance and the LMTC Board of Directors thank all for their co-operation and support during this uncertain time.

Recommendation: To open the Lake Mansfield Trout Club property in three initial phases for the activities and facilities outlined in detail below:

For the purposes of this document, "Member" shall mean: Member, Senior Member & Guest Member

General Use Rules in Effect for All Phases:

1. Members must be on property with their guests – guests not permitted to be on property without member present.
2. Members must sign-in (sign-in located outside office). Members to provide names and contact information for each guest.
3. Maximum number in any single family/group gathering to be strictly limited to 10.
4. All LMTC rules apply re use of electronic devices and cell phones, as well as smoking and alcohol consumption.
5. Lead Health & Safety Officer: Andy Vallance
6. Designated daily on-duty H&S Officer to be determined by staff work schedules
7. Masks to be worn while in the presence of others, as required by Town of Stowe Resolution and VT GOV Orders.
8. Staff to wear masks at all times in the presence of others, as per CDC, VT and Town of Stowe guidance.
9. Social Distancing applies to use of outdoor and club facilities – adherence to SD rules applies to all and will be monitored by employed staff.

Phase 1: From June 25th onward – open to Members

Areas Open:

- Lake Mansfield for fishing and swimming
- Mill Pond and Beaver Pond for shore fishing only
- LMTC Trails for hiking
- Grass areas around clubhouse for BYO picnic and relaxation (includes grass area in front of clubhouse, areas adjacent to Ice House and Recreation Hall and along the Dam)

Facilities Open during Phase 1:

- **Boathouse**

- Boats available for fishing only – no recreational use
- Six boats only, to allow for 72 hour rotation and cleaning
- Boathouse locked at all times – key box located at door, combination has been shared with members
- Sign-up sheet: logs use with date and member name (located inside)
- Available on a “First come, first served” basis
- Locker use permitted
- Boat house access 24/7
- Boat use 24/7
- Members may bring own life preservers (clean with own supplies)
- Cleaning supplies provided for boats to be cleaned prior to use by member
- Hand sanitizer provided also for member use (wall mounted and on table inside)
- Daily deep clean of boats and boating equipment (oars & nets), as well as life preservers and cushions (Andy & Dylan) – Cleaning protocols, as per CDC Guidelines for public use equipment
- Andy and Dylan to work on rotation to service Boathouse and boat use 7 days per week

- **Portable Bathroom**

- Portable bathroom with hand washing facilities (to be located outside clubhouse, behind laundry room) – cost to be confirmed
- Hours available: Daily from 7 AM to 4 PM (locked at all other times, so please advise members to plan accordingly)
- Padlock for outdoor bathroom will be a combination type lock to allow for extended access during Phase 2 & 3
- Andy, Dylan & Linda to work on rotation to manage and clean (CDC Guidelines)

- **Grass Areas Open:**

- Single family/group maximum of 10 per gathering
- Social distance markers with 20 feet spacing between groups will be identified and visible to all
- Monitoring of adherence to social distance, group size and appropriate mask use to be done by Andy, Dylan & Linda, working on rotation to cover 7 days per week
- Signage posted at each grass area re max group size, social distance requirements and mask use
- “State Park” rules apply - bring your own folding chairs, blankets, picnic etc. leave no trace or trash behind
- Hours available during Phase 1: “Dawn to Dusk”
- Hours may be extended for Phase 2 & 3 based on review of staff experience and member use during Phase 1

- Outdoor bathroom – available for use, lock combination provided at time of use
- Cleaning of space between member use – minimum of 24 hours between bookings for deep clean
- Cleaning protocols as per CDC guidelines for Public Spaces
- Cleaning to be done by Linda and/or cleaning staff
- Reservations to be managed by Linda
- “First come, first served” basis, respecting equal opportunity for other members
- “State Park” rules apply - bring your own picnic and beverages etc. leave no trace or trash behind

- **Recreation Hall**

- Recreation Hall may be booked by members for day use only – no overnight stays
- Single Family/Group only - maximum of 10 individuals including children
- Time: 10 AM to 10 PM
- Space to be decluttered to minimize contact surfaces for cleaning
- Fridge and microwave to be removed and stored safely for duration of summer season
- Table and chairs to remain - Door to bunk area to be locked
- Rate per day or per booking to be determined
- Alcohol consumption permitted
- Wood stove may be used by members – wood to be supplied by LMTC as per winter use
- Booking made 24 hours in advance
- Payment by card at time of booking
- Key in lock box – code provided at time of use
- Outdoor bathroom – available for use, lock combination provided at time of use
- Cleaning of space between member use – minimum 24 hours between bookings for deep clean
- Cleaning protocols as per CDC guidelines for Public Spaces
- Cleaning to be done by Linda and/or cleaning staff
- Reservations to be managed by Linda
- “First come, first served” basis, respecting equal opportunity for others
- “State Park” rules apply - bring your own picnic & beverages etc. leave no trace or trash behind

- **Screened Porch**

- The clubhouse Screened Porch may be booked by members for day use only
- Single Family/Group only - maximum of 10 individuals including children
- Time: 10 AM to 10 PM
- Access from exterior doors only
- Doors to Fly Room to be locked at all times
- Space to be decluttered to minimize contact surfaces for cleaning
- Table and chairs to remain
- Gas fireplace may be used by members
- Rate per day or per booking to be determined
- Alcohol consumption permitted

- Booking made 24 hours in advance
- Payment by card at time of booking
- Key in lock box – code provided at time of use
- Cleaning between member use – 24 hour minimum protected time between bookings
- Cleaning protocols as per CDC guidelines for Public Spaces
- Cleaning to be done by Linda and or cleaning staff
- Reservations to be managed by Linda
- “First come, first served” basis, respecting equal opportunity for other members
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Phase 3: Proposed Date TBD (Based on staff and executive group review of Phase 2)

All of the above for Phase 1 & Phase 2 with the addition of the following:

Equipment Available:

- Water sports equipment, including kayaks, canoes and paddle boards
- Available from 8 AM to dusk
- Member owned water sports equipment may be used in Phase 3 only (not permitted during Phase 1 and Phase 2). To be cleaned by owner, used at own risk
- LMTC water sports equipment to be cleaned and managed by Outside Activity Coordinator (new hire)

Farmhouse Rental – Phase 1, 2 and 3:

- The Farmhouse may be rented by members for a three day weekend only (Friday, Saturday & Sunday night)
- Cost to be determined
- Single family/group only per booking
- Check-in Friday from 4 PM with Check-out Monday by 10 AM
- No stays on Monday, Tuesday, Wednesday or Thursday night to allow for sufficient time to undertake comprehensive deep clean, as per CDC lodging and short term rental cleaning guidance
- Bookings to be managed by Linda
- Payment by card at time of booking
- LMTC cancellation policy applies
- Cleaning to be done by Linda and or cleaning staff
- Key in lockbox – access code provided at time of check-in
- LMTC Rules apply
- Members and their guests must complete the necessary self-certification form as per VT Gov Orders.
- Out of State Members and their Guests will be reminded of the requirement to register with the SaraAlert when entering Vermont (see SaraAlert Guidance)
- Members booking the Farmhouse may book the Ice House, Recreation Hall or Screened Porch for day use during same weekend if space is available. Same day booking only. These spaces cannot be booked in advance by Farmhouse renters, to ensure equal opportunity for all members to access the limited facilities that are open during 2020 Season.

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